

Lynnville Town Council
February 5, 2019 Agenda

CALL TO ORDER: PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: January 2, 2019 and January 15, 2019

APPROVAL OF CURRENT BILLS: January 16, 2019 – February 5, 2019

ADJUSTMENTS: None

Delinquent bills

OLD BUSINESS: Update on Peabody

ADA & Title V1 (INDOT and Federal Highway)

Potholes at Main and 1st St still needs filled

Fire inspection proposals – Ansul suppression system

NEW BUSINESS: Taking old Minutes to B-Hive to copy and preserve

Hire to type Meeting Minutes

New equipment and hours for Town Hall

Separate Park and General bank accounts

Ordinance concerning sewer check valve

Black Coal Race - Mike Dennis

New Rate Consultant

State Revolving Fund (SRF) loan payoff -\$310,924.84 of 2/19/2019

OTHER BUSINESS: Residential Nuisance - Eric

1. Lot 48 – Trash
2. 322 Elm St
3. 300 Cherry St

Water meter – 431 E 2nd St - Eric

Correction in Ordinance 2019-1 (top second page)

Tecumseh Trail Maintenance Agreement - Stacy

REPORTS:

J. William Bruner, Attorney

Lauri Stockus, Clerk-Treasurer

Tim Reibold, Fire Department

Sarah Kolley, Park

Bryan Flowers, Town Marshall

Steve Bailes, Water/Sewer Operator

ADJOURNMENT

NEXT MEETING: February 19, 2019

ANY AND ALL BUSINESS TO PROPERLY COME BEFORE THE LYNNVILLE TOWN COUNCIL

February 5, 2019

- 1 Sarah Holley
- 2 Michael A. Dennis - Black cat
- 3 ALAN STAPLES
- 4 MARY STAPLES
- 5 J.R. Schuler
- 6 Lori Schuler
- 7 Ryan Spall
- 8 BRYAN FLOWERS
- 9 John H. Edus
- 10
- 11
- 12
- 13
- 14
- 15

LYNNVILLE TOWN COUNCIL

FEBRUARY 5, 2019

PRESENT: Eric Erwin, Doris Horn, Stacy Tevault, J. William Bruner and Lauri Stockus

Pledge of Allegiance

Eric asks if there were any additions or corrections for January 2, 2019 and January 15, 2019 Minutes. Motion made by Stacy to accept the Minutes from January 2, 2019 and January 15, 2019 as presented. Seconded by Doris. All in favor. Motion carries.

Current Bills - January 16 – February 5, 2019. Stacy makes the motion for bills to be paid. Doris seconded. All in favor. Motion carries.

Stacy makes the motion that all delinquent accounts be shut off by due date if not paid. Doris seconded. All in favor. Motion carries.

Old Business – Mr. Bruner states that Peabody Coal received the letter he sent. He received the green card back from Certified Mail. He has not received a response. Mr. Bruner will follow up on information received from Stacy.

INDOT/Highway Classes – Steve - Classes are in Zionsville. Classes are annual. Council all agrees Steve needs to focus on getting trained and his certifications at this point. They all agreed to revisit this class after Steve is fully trained.

Eric discussed the potholes on Main and 1st street with Steve. They will be patched with Cold Patch purchased from Metzger's. Bob will do the work. Other potholes in town will be fixed also.

Tri-State Fire Inspection Proposal - Suppression System Proposal (Rental Building Lynnville Park) – Tabled at last meeting

\$750 for replacement Suppression System if needed

Maintenance 6 Mo.

ABC 5 lb. \$42

10lb. \$48

truck trip \$45

total \$135

Eric asks Ryan Spall if anyone is certified with extinguisher in our Fire Department. His answer is no. Insurance needs to be contacted regarding the Suppression System.

Stacy makes the motion to approve both proposals and Doris seconded. All in favor. Motion carries.

Doris asks to table the discussion of window bids until the next meeting.

Flooring – Anthony Wilson has 20 years experience, highly recommended. Strip and Refinish - Town Hall \$210, Fire Dept. \$320 + \$70 for carpet cleaning, Community Center \$1460. Available dates for service Feb. 23-24 and first and second weekend of March. Eric asks Sarah to check rental dates for the Community Center. Doris says Anthony has requested that items be removed from the floor for

cleaning. Eric asks Ryan if the Fire Dept. would be interested in carpet cleaning. Ryan states the Dept. may be replacing carpet. Doris makes the motion for Town Hall and Community Center floors. Stacy seconded. All in favor. Motion carries.

New Business – Minutes from the '60's and '70's written on rice paper needs to be preserved by B-Hive Printing. Stacy makes the motion. Doris seconded. All in favor. Motion carries.

State Board of Accounts – Independent Contractor Agreement – Annastashia (Stacie) Marshall will provide enhanced minutes of the Lynnville Town Council meetings. Lauri explains enhanced minutes. Minutes will be available on the website. The pay rate will be \$12.50 per hour. Mr. Bruner states that the contract needs to include how often contractor will be paid(monthly), when to expect minutes to be returned to the council for posting(10 days), date for renewal of contract, option for contract termination by both parties(how many days written notice). Eric and Stacy agree that a 1 year contract would be preferable. No option to terminate unless there is cause. Stacy makes the motion to hire and Doris seconded. All in favor. Motion carries.

New equipment and hours for Town Hall – Lauri looked into a paper folder but has not had success finding one with good reviews that isn't too expensive. She will research further and will table this for now.

New Town Hall hours – The change would be Tuesday 12-6 p.m.
Monday, Wednesday, Thursday and Friday remain 9 a.m.-5 p.m.

Proposed 15 hours per week for Utility Clerk. Stacy makes the motion to approve and Doris seconded. All in favor. Motion carries.

Lynnville Park and General Bank Accounts – Need to be separated. Eric asks Lauri to explain the reason for the need to separate. Lauri states that the Park account is private and the General account is a municipal account. At this point it is all one account but it is separated in funds. There are codes for each. Mr. Bruner agrees from a legal standpoint that the accounts should be separated. Stacy makes the motion and Doris seconded. All in favor. Motion carries.

Correction to Ordinance 2019-1 Established Salaries due to adding error from General Fund – Clerk/Treasurer - Monthly pay \$1,264.84 should be \$1,314.84. Motion to amend is made by Stacy and seconded by Doris. All in favor. Motion carries.

Ordinance 2019-8 General Fund to pay Clerk/Treasurer \$1,314.84 monthly. Stacy makes the motion. Doris seconded. All in favor. Motion carries.

Eric asks if Lauri or Mr. Bruner received anything from the county on Sewer Check Valves. They did not. Issue will be tabled.

Black Coal Club – Michael Dennis – The club would like to use the Lynnville Park for 2 motorcycle races. The two dates being requested for races are March 31, 2019 and September 15, 2019. Council members have been provided with lease agreements by Mr. Dennis for review if there are any questions. The fee is \$1000 per race not including any campsites rented by racers. Eric informs Mr. Dennis that he has a lease agreement that includes most of the same information as the one provided by Mr. Dennis with the exception being a price difference. Eric states the price would be \$2000 per race with a \$500

deposit. Eric will get a copy for Mr. Dennis to share with his Club and other Clubs he represents. The deposit is refundable provided the property is left in good condition. Contact information is exchanged.

Alan Staples – asks about donated campsites. He believes campsites have always been paid for. Stacy states that she believes sites were at a discounted rate. Eric states that certain sites are used by the club because they are at the race starting point and they would not want campers there. Mr. Dennis agrees that the sites are at the race starting point. Sarah states the group did pay for the sites. Stacy again states the rates were discounted and makes the point that one rate for each group will create uniformity. Mr. Dennis asks that sites 17, 18, 30 and 31 be included if individual sites are to be included in rates. Mr. Bruner states that the lease needs to specifically state the campsites included. Mr. Bruner will read the lease before it is sent to the club.

Rate Consultant needed Mr. Bruner says he didn't recommend one before. Mr. Bruner will find one.

Payoff State Revolving Fund- \$310,924.84. Stacy makes the motion to payoff. Doris seconded. All in favor. Motion carries.

Second installment Wastewater Treatment Plant building construction - \$16,933.00. Construction was supposed to begin Tuesday February 5th. Weather permitting it will begin Friday February 8th. Materials are on site. Motion is made by Doris to pay the second installment. Stacy seconded. Motion carries.

Complaints – 3 Forms- Mr. Bruner is shown pictures and complaints. The properties are on Cherry Street and Elm Street. Formal proceedings need to be started.

431 E Second St. water meter blew apart. Steve has the meter. Meter has been replaced. Meter did run for awhile. Residents were asked to watch the next 2 bills to see if the town needs to adjust the amount. Eric states the residents were not at fault. Eric states that he may need to consult Mr. Bruner for ordinance advice to adjust the bill if needed. Lauri says she will take a look at the bill tomorrow.

Tecumseh Maintenance Trail Agreement – Stacy states that the County Council asks that the agreement be signed stating the trail will be maintained after completion. Eric will be the one signing as he is president. Mr. Bruner states that this is basically accepting liability over the maintenance of the trail. Stacy makes the motion to accept liability per agreement. Doris seconded. All in favor. Motion carries.

Mr. Bruner sent notices to Mr. Blumenhauer. Nothing received in return. Reibold is leaving California and will be in Sarah's office Friday to sign papers. This must be done by the next meeting according to Mr. Bruner. She has until February 19th at 6:00 p.m. Hyndman no change. Possible subpoenas if needed. Court date is February 14th.

**Ryan Spall – Fire Dept. - Razor 4 wheeler for transporting gear, water, patients \$29,481.40
Rope System \$10,000
8 out of the 12 guys are EMR training at this time**

**Bryan Flowers – insurance coverage needs to be figured out. SOP provided by Bryan.
School parking issue – school board attorney said issue should be resolved in a couple weeks.**

Insurance Bids-First Advantage Insurance 2019 Renewal Offer 03/18/19
Lauri will compare this offer with the previous insurance.

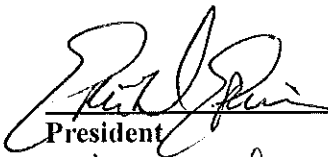
There are 4 new offerings in this quote. This issue will be tabled for further review.

Eric and Sarah have a list of things they would like to have done at the park before camping season. Sarah states that the turbo heater is not working.


Doris contacted someone from Elberfeld for work to be done at the park. He will get with John and Steve to make a bid for work.

Doris makes a motion to close. Motion is seconded. All in favor. Meeting comes to a close.

Lynnville Town Council:

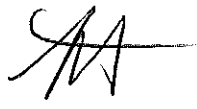


President



Council Member

Council Member



Attest:
Clerk-Treasurer

ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY

TOWN OF LYNNVILLE

GOVERNMENTAL UNIT

AGENCY

APV Register Batch - February 5, 2019 Board Meeting

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Installed by the TOWN OF LYNNVILLE-2018

General Form No. 364 (1997) APVREGISTER_SUM.FRX

NOTES:(1) Use both sides of the form if needed. Signatures of governing board should appear only on the final page of each meeting in which accounts payable vouchers are allowed.
(2) The Memorandum is for entering action on accounts payable vouchers if disallowed in whole or in part, if continue to a later meeting of governing board, or for other pertinent information.

Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/Memorandum (See Note (2) Above)
01/28/2019	31	DUKE ENERGY	COMM	68.80	68.80	1001	Monthly service
02/05/2019	1203	LYNNVILLE UTILITIES	COMM	22.19	22.19	1002	Monthly service
02/05/2019	36	TRI-STATE FIRE PROTECTION,	COMM CNTR-	15.00	15.00	1003	Annual Fire Extinguish Inspection
02/05/2019	99999	JEFF DAMING	COMM CNTR -	150.00	150.00	1004	Community Center rental refund
12/31/2018	264	SEWER MAINTENACE/SEWER	SEWER	34318.92	34318.92	1006	Reimbursement for Commonwealth
01/18/2019	151	NICHOLS FIRE & FLEET INC.	CLOTHING	316.26	316.26	1226	Boots
01/18/2019	1207	LNB COMMUNITY BANK	FIRE PROTECT	15932.57	15932.57	1227	January prmt for fire truck
01/18/2019	241	SAM'S CLUB MC/SYNCB	OPERATING	34.32	34.32	1228	1/5 total of new monitor
01/28/2019	197	ADVANCED DISPOSAL	BUILDING /	97.58	97.58	1229	Monthly service
01/28/2019	31	DUKE ENERGY	ELECTRIC	211.77	211.77	1230	Monthly service
01/29/2019	1	VECTREN ENERGY DELIVERY	NATURAL GAS	417.14	417.14	1231	Monthly service
02/05/2019	3	OFFICE CONNECTION	OFFICE SUPPLIES	17.75	17.75	1232	Colored paper
02/05/2019	10	HOESLI DIESEL SERVICE	VEHICLE	200.00	200.00	1233	Servive Rescue 41
02/05/2019	36	TRI-STATE FIRE PROTECTION,	OPERATING	45.00	45.00	1234	Annual Fire Extinguisher Inspection
02/05/2019	152	FRONTIER	PHONE /	122.93	122.93	1235	
02/05/2019	191	A T & T MOBILITY	PHONE /	93.78	93.78	1236	Monthly service
02/05/2019	312	ADVANCED FIRE & RESCUE	EQUIPMENT /	675.00	675.00	1237	Gas detector
02/05/2019	1202	LYNNVILLE VOL FIRE DEPT	SEMINARS /	194.91	194.91	1238	Meal for meeting - 1/11/2019
02/05/2019	1203	LYNNVILLE UTILITIES	WATER / SEWER	22.19	22.19	1239	Monthly service
12/06/2018	1203	LYNNVILLE UTILITIES	COMM	36.43	36.43	2105	Monthly service
01/15/2019	1214	LYNNVILLE SEWER UT	TRANSFERS	2914.46	2914.46	2986	Sewer portion of utility bills
01/18/2019	904	INDIANA DEPT OF	SALES TAX	600.00	600.00	2987	Estimated Utility Tax
01/18/2019	241	SAM'S CLUB MC/SYNCB	MISC EXPENSE	108.64	108.64	2988	1/5 total of new monitor
01/18/2019	1214	LYNNVILLE SEWER UT	TRANSFERS	769.47	769.47	2989	Sewer portion of utility bills
01/22/2019	1214	LYNNVILLE SEWER UT	TRANSFERS	676.98	676.98	2990	Sewer portion of utility bills
01/18/2019	99999	MIKE FAITH	CUSTOMER	88.93	88.93	2991	Balance of Meter Deposit after final bill was
01/18/2019	1203	LYNNVILLE UTILITIES	CUSTOMER	11.07	11.07	2992	Balance paid on final bill- M Faith
01/25/2019	1214	LYNNVILLE SEWER UT	TRANSFERS	231.47	231.47	2993	Sewer portion of utility bills
01/28/2019	1	VECTREN ENERGY DELIVERY	PURCHASED	32.20	32.20	2994	Monthly service
01/29/2019	1	VECTREN ENERGY DELIVERY	PURCHASED	89.64	89.64	2995	Monthly service
01/29/2019	1214	LYNNVILLE SEWER UT	TRANSFERS	574.62	574.62	2996	Sewer portion of utility bills
01/31/2019	1602	PAYROLL	SALARIES	2221.88	2221.88	2997	Water Wages
02/05/2019	3	OFFICE CONNECTION	MATERIALS AND	56.99	56.99	2998	Tab dividers
02/05/2019	8	IUPPS	MISC EXPENSE	38.00	38.00	2999	Quarterly ticket fee
02/05/2019	57	MARCUS JOLLY HOMES, LLC	PROFESSIONAL	750.00	750.00	3000	Training for Steve Bailes
02/05/2019	152	FRONTIER	MISC EXPENSE	187.58	187.58	3001	Monthly service
02/05/2019	210	B-HIVE PRINTING	MATERIALS AND	6.93	6.93	3002	Post-it notes
02/05/2019	1605	PATOKA LAKE REGIONA W &	PURCHASED	7085.68	7085.68	3003	Monthly service
02/05/2019	99999	DAVID GOLDENBERG	CUSTOMER	26.43	26.43	3004	Meter deposit after Final Bill paid
02/05/2019	99999	DONNA BUCKLES	CUSTOMER	28.86	28.86	3005	Meter deposit refund after Final Bill paid

ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY

TOWN OF LYNNVILLE

GOVERNMENTAL UNIT

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Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/Memorandum (See Note (2) Above)
02/05/2019	1203	LYNNVILLE UTILITIES	CUSTOMER	71.14	71.14	3006	Final Bill paid from meter deposit - D
02/05/2019	1203	LYNNVILLE UTILITIES	CUSTOMER	73.57	73.57	3007	Meter deposit applied to Final Bill-D
02/05/2019	1214	LYNNVILLE SEWER UT	TRANSFERS	3782.03	3782.03	3008	Sewer portion of utility bills
01/18/2019	241	SAM'S CLUB MC/SYNCB	MISC EXPENSE	290.32	290.32	3397	1/5 of total for new monitor
01/28/2019	31	DUKE ENERGY	PURCHASAEAD	262.34	262.34	3398	Monthly service
01/28/2019	1	VECTREN ENERGY DELIVERY	PURCHASAEAD	3079.48	3079.48	3399	Monthly service
01/31/2019	1602	PAYROLL	SALARIES AND	2524.60	2524.60	3400	Sewer Wages
02/01/2019	264	SEWER MAINTENACE/SEWER	SEWER	2520.00	2520.00	3401	Balance kept in Sewer Construction acct to
02/05/2019	6	SIMON'S ELECTRONICS	PROFESIONAL	98.00	98.00	3403	Service failure on PLC
02/05/2019	36	TRI-STATE FIRE PROTECTION,	MISC EXPENSE	15.00	15.00	3404	Annual Fire Extinguisher Inspection
02/05/2019	57	MARCUS JOLLY HOMES, LLC	PROFESIONAL	750.00	750.00	3405	Training for Steve Bailes
02/05/2019	102	AIGNER HARDWARE	MATERIALS AND	112.03	112.03	3406	Sewer department supplies
02/05/2019	120	EVAPAR	MATERIALS AND	2587.53	2587.53	3407	Repairs and supplies for generator 250KW
02/05/2019	152	FRONTIER	MISC EXPENSE	174.81	174.81	3408	Monthly service
02/05/2019	224	SERVICE PUMP & MACHINE'	PROFESIONAL	1349.00	1349.00	3409	Pump plugged and tripped breaker
02/05/2019	3	OFFICE CONNECTION	MATERIALS AND	8.77	8.77	3410	Flash drives
02/05/2019	2101	USA BLUE BOOK	MATERIALS AND	73.74	73.74	3410	Flow matting
02/05/2019	3	OFFICE CONNECTION	MATERIALS AND	8.99	8.99	3410	Colored paper
02/05/2019	2101	USA BLUE BOOK	MATERIALS AND	483.07	483.07	3410	Sewer department supplies
02/05/2019	3	OFFICE CONNECTION	MATERIALS AND	16.74	16.74	3410	Scotch tape
02/05/2019	2101	USA BLUE BOOK	CHEMICALS	4910.00	4910.00	3410	BioClave Autoclave
02/05/2019	3	OFFICE CONNECTION	MATERIALS AND	17.50	17.50	3410	Copy paper
02/05/2019	2101	USA BLUE BOOK	MATERIALS AND	150.00	150.00	3410	Freight
02/05/2019	3	OFFICE CONNECTION	MATERIALS AND	5.00	5.00	3410	Tab dividers
02/05/2019	2101	USA BLUE BOOK	MATERIALS AND	2886.00	2886.00	3410	Incubator and bottles
01/18/2019	241	SAM'S CLUB MC/SYNCB	OFFICE SUPPLIES	238.89	238.89	5856	Wastebasket and storage totes for
01/18/2019	241	SAM'S CLUB MC/SYNCB	PARK-MISC.	192.64	192.64	5857	1/5 of total for new monitor
01/28/2019	1	VECTREN ENERGY DELIVERY	ELECTRIC	69.45	69.45	5858	Monthly service- Outdoor lighting
01/29/2019	255	DORIS HORN	MILAGE	21.78	21.78	5859	Economic Development Luncheon
01/29/2019	31	DUKE ENERGY	PARK-ELECTRIC	24.39	24.39	5860	Monthly service
01/29/2019	1	VECTREN ENERGY DELIVERY	NATURAL GAS	140.64	140.64	5861	Monthly service - 207 Main St
01/29/2019	1	VECTREN ENERGY DELIVERY	PARK-NATURAL	265.60	265.60	5862	Monthly service
01/31/2019	1602	PAYROLL	PARK-HEAD	2003.86	2003.86	5863	Park Manager
01/31/2019	1602	PAYROLL	MVH-WAGES	302.77	302.77	5864	MVH Wages
01/31/2019	1602	PAYROLL	GEN-BOARD	1790.46	1790.46	5865	Gen Council
02/05/2019	3	OFFICE CONNECTION	PARK-OFFICE	44.39	44.39	5866	Colored paper
02/05/2019	31	DUKE ENERGY	PARK-ELECTRIC	1544.18	1544.18	5867	Monthly service
02/05/2019	36	TRI-STATE FIRE PROTECTION,	BUILDING REPAIR	170.00	170.00	5868	Annual Fire Extinguisher Inspection
02/05/2019	102	AIGNER HARDWARE	PARK-OPERATIN	42.29	42.29	5869	Gloves and grease cartridges
02/05/2019	152	FRONTIER	PHONE /	197.63	197.63	5870	Monthly service

ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY

TOWN OF LYNNVILLE

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02/05/2019	215	RICOH USA, INC.	PRINTING /	15.54	15.54	5871	Monthly service
02/05/2019	223	BOONVILLE LAWN & GARDEN,	PARK-EQUIPMEN	21.47	21.47	5872	Oil and filters
02/05/2019	1203	LYNNVILLE UTILITIES	PARK-WATER /	362.89	362.89	5873	Monthly service
02/05/2019	31	DUKE ENERGY	ELECTRIC	634.17	634.17	5874	Monthly service - street lights
02/05/2019	152	FRONTIER	PARK-PHONE /	201.72	201.72	5875	Monthly service
12/07/2018	307	INVOICE CLOUD - BILL PAY	MISC EXPENSE	126.95	126.95	13901	Monthly service
12/28/2018	904	INDIANA DEPT OF	GROSS INCOME	1185.96	1185.96	13903	Withholding
12/19/2018	1208	LYNNVILLE WATER UT	TRANSFERS	913.60	913.60	13904	Web payments double posted on
12/13/2018	2005	TRANSFEROF FUNDS	TRANSFERS	310586.46	310586.46	13905	Direct Deposited to wrong account
12/20/2018	2005	TRANSFEROF FUNDS	TRANSFERS	2313.21	2313.21	13906	Rest of 11/7/2018 sewer portion of utility
12/20/2018	2005	TRANSFEROF FUNDS	TRANSFERS	2.08	2.08	13907	Adding error from 11/7/2018
01/03/2019	2005	TRANSFEROF FUNDS	TRANSFERS	10000.00	10000.00	13923	January transfer to Bond and Interest Fund
01/03/2019	2005	TRANSFEROF FUNDS	TRANSFERS	2000.00	2000.00	13924	January transfer to Bond and Interest Fund
12/29/2018	1208	LYNNVILLE WATER UT	TRANSFERS	7617.08	7617.08	13929	Web double postings from November -
12/31/2018	1207	LNB COMMUNITY BANK	SEWER -service	10.00	10.00	13933	Service charge
01/31/2019	1602	PAYROLL	PAYROLL	6532.36	6532.36	13967	Net Entry
		Checks: 1001 - 13967		445314.49	445314.49		

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6

2/5, 2019

[Signature]
Fiscal Officer

ALLOWANCE OF ACCOUNTS PAYABLE VOUCHERS

TOWN OF LYNNVILLE

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers consisting of 3 pages and except for accounts payables not allowed as shown on the Register such accounts payables are hereby allowed in the total amount of \$ 445314.49.

Dated this 5th day of February 2019

Eric Erwin

[Signature]

Department Head signature

Doris Horn

Doris Horn

Stacy Teravutt

Stacy Teravutt

Signatures of Governing Board



January 14, 2019

Dear ADA & Title VI Coordinators,

Your Indiana ADA & Title VI Coordinator's Association (Association) continues to grow and provide valuable training, resources, and solutions to Indiana communities of all sizes and demographics, everyone has a "seat at the table". We are most fortunate to have a stellar relationship with Accelerate Indiana Municipalities (Aim). They serve as our fiscal agent and provide us with the technical and administrative resources we would not be able to provide on our own. **Aim is also providing a phenomenal training, on January 23rd in Zionsville, it's not too late to reserve your seat, visit the Aim website & register today!**

We also have a most valuable relationship with the Association of Indiana Counties (AIC), they too offer our members assets and contacts so very important to our success. Additionally, our partnership with INDOT and Federal Highway continues to flourish, providing unprecedented access to expertise, experience, and expectations.

This year we are also so pleased to announce **a new educational resource for fall 2019 College Freshman**. Enclosed is an application & information about this new state wide scholarship opportunity, please share with your local schools.

While we are experiencing increasing costs everywhere, we are so happy to provide this membership at an exceptional value of \$25.00 per person.

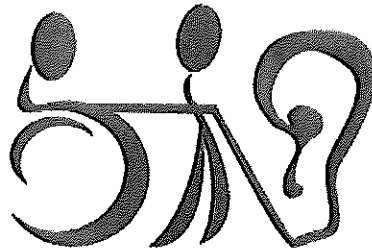
We also provide professional and business sponsorship opportunities for vendors. Please share our information with your partners.

You continue to make a difference in your communities and we are honored to support your efforts.

Highest Regards,

A handwritten signature in black ink that reads "Tamie Dixon-Tatum".

Tamie Dixon-Tatum
City of Anderson, Human Relations Director
IN ADA/Title VI Coordinator Association, President



Indiana ADA & Title VI
Coordinators' Association

Application for Membership

Name: _____ Title: _____

Municipality/Company: _____

Unit of Government: _____

ADA &/or Title VI Coordinator: ADA Title VI Both

Address: _____

City/State/Zip Code: _____

Office Phone: _____ Office Fax: _____

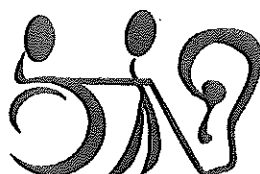
Cell Phone: _____

Email Address: _____

Thank you for considering membership! We need your input, thoughts, suggestions, & concerns. Please tell us how you see this association moving forward, it is being created as a resource, forum and tool for you.

Annual dues are \$25.00 and payable to Aim, 125 W Market Street, Suite 100, Indianapolis IN 46204

Please share this application with other ADA & Title VI Coordinators!



Indiana ADA & Title VI
Coordinators' Association

2019 Dues Invoice

Name:	_____				
Position:	_____				
Municipality/Company:	_____				
Address:	_____				
City:	_____	State:	_____	Zip:	_____
Phone:	_____				
Fax:	_____				
Email:	_____				

Make checks payable to: *Aim*

Mail completed forms with payment by March 31, 2019 to:

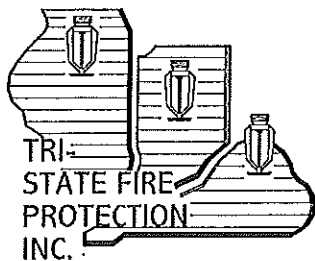
Indiana ADA & Title VI Coordinators Association, 125 W. Market Street, Suite 100, Indianapolis, IN 46204

Indiana ADA & Title VI Coordinators Association

Membership Dues: \$25.00

Please remit payment by check or credit card to Aim by March 31, 2019

Paying by:	Indiana ADA & Title VI Coordinators Association accepts the following credit cards (please complete the following)
<input type="checkbox"/> Check (make payable to Aim)	<input type="checkbox"/> Mastercard <input type="checkbox"/> Visa <input type="checkbox"/> Discover Card <input type="checkbox"/> American Express
# _____	Amount: _____
<input type="checkbox"/> Credit Card	Card Number: _____
	Expiration Date: _____ Verification Code: _____
	Name on Credit Card: _____
	Billing Address of Credit Card: _____
	Signature: _____



Proposal

10577 Oak Grove Road Newburgh, IN 47630 Phone (812)853-9229 Fax (812)858-9074

January 4, 2018

Town of Lynnville
Lynnville Park – Recreation Building
405 SR 68 W
Lynnville IN 47619

Email: craftersvl@aol.com

Tri-State Fire Protection Proposes to conduct the following material and services at the stated price during normal business hours.

Remove (1) Ansul 3 Gallon suppression container and agent that is due for Hydro test and replace with Hydrotested Ansul Suppression container and agent. Check regulator and replace discharge hose. Weigh Nitrogen cartridge - Will provide price if this needs to be replaced.

Total \$750.00

We appreciate the opportunity to quote this project and if you have any questions, please feel free to contact our office at any time.

Accepted. The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Respectfully Submitted,
Tri-State Fire Protection, Inc.

Date of Acceptance

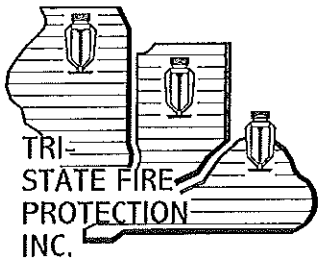
2/5/2019

By

[Signature]

[Signature]

Jeremy Sollars
Inspection/Sales Department Supervisor



Proposal

10577 Oak Grove Road Newburgh, IN 47630 Phone (812)853-9229 Fax (812)858-9074

January 15, 2019

Town of Lynnville
Lauri Stockus
405 SR 68 W
Lynnville IN 47619

Phone: 812-922-5111
Email: townoflynnville@frontier.com

RE: Lynnville Park – Recreation Building

Tri-State Fire Protection Proposes to conduct the following material and services at the stated price during normal business hours.

6-Year Service on (1) 5# ABC Fire Extinguisher	\$42.00
6-Year Service on (1) 10# ABC Fire Extinguisher	\$48.00
Truck Trip	\$45.00

Total \$135.00

We appreciate the opportunity to quote this project and if you have any questions, please feel free to contact our office at any time.

Accepted. The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Respectfully Submitted,
Tri-State Fire Protection, Inc.

Date of Acceptance 2/5/2019

By [Signature]

[Signature]

Jeremy Sollars
Inspection/Sales Department Supervisor

INDIANA INDEPENDENT CONTRACTOR AGREEMENT

This Agreement is made between Town of Lynnville ("Client") with a mailing address of 207 Main St., P.O. Box 99, City of Lynnville, State of Indiana ("Client") and Annastashia Marshall with a mailing address of 7844 Lauderdale Rd, City of Dale, State of Indiana ("Contractor").

WHEREAS the Client intends to pay the Contractor for services provided, effective February 5, 2019, under the following terms and conditions:

I. Services. The Contractor agrees to perform the following: Transcribe meeting minutes according to attached guidelines

Hereinafter known as the "Services".

II. Payment. In consideration for the services to be performed by the Contractor, the Client agrees to pay the contractor \$ 12.50 per hour for the completion of Services performed. Completion shall be defined as the fulfillment of Services as described in Section I in accordance with industry standards and to the approval of the Client, not to be unreasonably withheld.

The Contractor agrees to be paid: (check one)

- At completion of the Services performed.

- On a - weekly - monthly - quarterly basis beginning on _____, 20__ until the completion of the Services.

- Other. _____

III. Due Date. The Services provided by the Contractor: (check one)

- Shall be completed by _____, 20__.

- No due date.

- Other. 10 days from date minutes were recorded

IV. Expenses. The Contractor shall be: (check one)

- Responsible for all expenses related to providing the Services under this Agreement. This includes, but is not limited to, supplies, equipment, operating costs, business costs, employment costs, taxes, Social Security contributions / payments, disability insurance, unemployment taxes, and any other cost that may or may not be in connection with the Services provided Contractor.

- *Reimbursed for the following expenses that are attributable directly to the Services performed under this Agreement: _____

*The Client will be required to pay the Contractor within thirty (30) days of any Expense after receiving an itemized expense statement from the Contractor. Upon request by the Client, the Contractor may have to show any receipt(s) or proof of purchase for said Expense(s).

V. Independent Contractor Status. The Contractor, under the code of the Internal Revenue Service (IRS), is an independent contractor and neither the Contractor's employees or contract personnel are, or shall be deemed, the Client's employees.

In its capacity as an independent contractor, Contractor agrees and represents:

Contractor has the right to perform Services for others during the term of this Agreement;

Contractor has the sole right to control and direct the means, manner, and method by which the Services required by this Agreement will be performed. Contractor shall select the routes taken, starting and ending times, days of work, and order the work is performed;

Contractor has the right to hire assistant(s) as subcontractors or to use employees to provide the services required under this Agreement.

Neither Contractor, nor the Contractor's employees or personnel, shall be required to wear any uniforms provided by the Client;

The Services required by this Agreement shall be performed by the Contractor, Contractor's employees or personnel, and the Client will not hire, supervise, or pay assistants to help the Contractor;

Neither Contractor nor Contractor's employees or personnel shall receive any training from the Client in the professional skills necessary to perform the services required by this Agreement; and

Neither the Contractor nor Contractor's employees or personnel shall be required by the Client to devote full-time to the performance of the Services required by this Agreement.

VI. Business Licenses, Permits, and Certificates. The Contractor represents and warrants that all employees and personnel associated shall comply with federal, state, and local laws requiring any required licenses, permits, and certificates necessary to perform the Services under this Agreement.

VII. Federal and State Taxes. Under this Agreement, the Client shall not be responsible for: Withholding FICA, Medicare, Social Security, or any other federal or state withholding taxes from the Contractor's payments to employees or personnel or make payments on behalf of the Contractor; Make federal or state unemployment compensation contributions on the Contractor's behalf; and the payment of all taxes incurred related to or while performing the Services under this Agreement, including all applicable income taxes and, if the Contractor is not a corporation, all applicable self-employment taxes. Upon demand, the Contractor shall provide the Client with proof that such payments have been made.

VIII. Benefits of Contractor's Employees. The Contractor understands and agrees that they are solely responsible for shall be liable to all benefits that are provided to their employees, including but not limited to, retirement plans, health insurance, vacation time-off, sick pay, personal leave, or any other benefit provided.

IX. Unemployment Compensation. The Contractor shall be solely responsible for the unemployment compensation payments on behalf of their employees and personnel. The Contractor themselves shall not be entitled to unemployment compensation in connection with the Services performed under this Agreement.

X. Workers' Compensation. The Contractor shall be responsible for providing all workers' compensation insurance on behalf of their employees. If the Contractor hires employees to perform any work under this Agreement, the Contractor agrees to grant workers' compensation coverage to the extent required by law. Upon request by the Client, the Contractor must provide certificates proving workers' compensation insurance at any time during the performance of the Service.

XI. Liability Insurance. The Contractor agrees to bear all responsibility for the actions related to themselves and their employees or personnel under this Agreement. In addition, the Contractor agrees to obtain comprehensive liability insurance coverage in case of bodily injury, personal injury, property damage, contractual liability, and cross-liability. (check one)

- There shall be a minimum amount of combined single limit of \$_____.

- There shall not be a minimum amount required.

XII. Indemnification. The Contractor shall indemnify and hold the Client harmless from any loss or liability from performing the Services under this Agreement.

XIII. Termination of Agreement. This Agreement shall terminate upon:

- Completion of the Services provided.

- On the date of February 5, 2020.

- Other. _____

In addition, the Client or Contractor may terminate this Agreement, and any obligations stated hereunder, with reasonable cause by providing written notice of:

A material breach of the other party; or

Any act exposing the other party to liability to others for personal injury or property damage.

XIV. Option to Terminate. The Client and Contractor shall:

- Have the option to terminate this Agreement at any time by providing _____ days' written notice.

■ - Not have the option to terminate this Agreement unless there is reasonable cause as defined in Section XIII.

XV. Resolving Disputes. If a dispute arises under this Agreement, any party may take the matter to an Indiana state court.

XVI. Confidentiality. The Contractor acknowledges that it will be necessary for the Client to disclose certain confidential and proprietary information to the Contractor in order for the Contractor to perform their duties under this Agreement. The Contractor acknowledges that disclosure to a third party or misuse of this proprietary or confidential information would irreparably harm the Client. Accordingly, the Contractor will not disclose or use, either during or after the term of this Agreement, any proprietary or confidential information of the Client without the Client's prior written permission except to the extent necessary to perform services on the Client's behalf.

Proprietary or confidential information includes, but is not limited to:

The written, printed, graphic, or electronically recorded materials furnished by Client for Contractor to use;

Any written or tangible information stamped "confidential," "proprietary," or with a similar legend, or any information that Client makes reasonable efforts to maintain the secrecy of business or marketing plans or strategies, customer lists, operating procedures, trade secrets, design formulas, know-how and processes, computer programs and inventories, discoveries, and improvements of any kind, sales projections, and pricing information; and

Information belonging to customers and suppliers of the Client about whom the Contractor gained knowledge as a result of the Contractor's services to the Client.

Upon termination of the Contractor's services to the Client, or at the Client's request, the Contractor shall deliver to the Client all materials in the Contractor's possession relating to the Client's business.

The Contractor acknowledges any breach or threatened breach of confidentiality that this Agreement will result in irreparable harm to the Client for which damages would be an inadequate remedy. Therefore, the Client shall be entitled to equitable relief, including an injunction, in the event of such breach or threatened breach of confidentiality. Such equitable relief shall be in addition to Client's rights and remedies otherwise available at law.

XVII. Proprietary Information. Proprietary information, under this Agreement, shall include:

The product of all work performed under this Agreement ("Work Product"), including without limitation all notes, reports, documentation, drawings, computer programs, inventions, creations, works, devices, models, work-in-progress and deliverables will be the sole property of the Client, and Contractor hereby assigns to the Client all right, title and interest therein, including but not limited to all audiovisual, literary, moral rights and other copyrights, patent rights, trade secret rights and other proprietary rights therein. Contractor retains no right to use the Work Product and agrees not to challenge the validity of the Client's ownership in the Work Product;

Contractor hereby assigns to the Client all right, title, and interest in any and all photographic images and videos or audio recordings made by the Client during Contractor's work for them,

including, but not limited to, any royalties, proceeds, or other benefits derived from such photographs or recordings; and

The Client will be entitled to use Contractor's name and/or likeness use in advertising and other materials.

XVIII. No Partnership. This Agreement does not create a partnership relationship between the Client and the Contractor. Unless otherwise directed, the Contractor shall have no authority to enter into contracts on Client's behalf or represent the Client in any manner.

XIX. Governing Law. This Agreement shall be governed under the laws in the State of Indiana.

XX. Severability. This Agreement shall remain in effect in the event a section or provision is unenforceable or invalid. All remaining sections and provisions shall be deemed legally binding unless a court rules that any such provision or section is invalid or unenforceable, thus, limiting the effect of another provision or section. In such case, the affected provision or section shall be enforced as so limited.

XXI. Breach Waiver. Any waiver by the Client of a breach of any section of this Agreement by the Contractor shall not operate or be construed as a waiver of any subsequent breach by the Contractor.

XXII. Additional Terms and Conditions. _____

XXII. Entire Agreement. This Agreement, along with any attachments or addendums, represents the entire agreement between the parties. Therefore, this Agreement supersedes any prior agreements, promises, conditions, or understandings between the Employer and Employee.

Client's Signature: _____ Date: 2/6/2019

Print Name: Anastasia Marshall

Contractor's Signature: _____ Date: 2/5/2019

Print Name: Lauri Stockus

How to Take Minutes at a Board Meeting

Written by Jeremy Barlow

Taking good meeting minutes at a board meeting is an important and fulfilling role. Board meeting minutes are more than a general accounting of board discussions; they serve as an official and legal record of the meeting of the Board of Directors. Minutes are used in a variety of ways including tracking progress, detailing future plans, and serving as a reference point. Among other things, your meeting minutes should reflect a record of motions, votes, and abstentions.

Taking Board Meeting Minutes – Step by Step

In your role as secretary, you'll essentially have four steps involved with recording effective meeting minutes. You'll need to spend a little time planning before the meeting, take notes during the meeting, and write a formal report after the meeting. You'll also be responsible for filing and sharing the minutes of each meeting.

Step 1: Preparation for the Board Meeting

Every organization records their minutes a little bit differently. Have a discussion with the board president about any current or expected formats that you are expected to use. Review past meeting minutes to use as a template. Ask the board president for a copy of the meeting agenda, including the names of all attendees, including guests or speakers.

Step 2: Taking a Record of the Board Meeting

Unless your organization requires you to type notes at the meeting, you can either type them out or write them longhand. The two most important things to know when taking the record of the meeting is what information to record and how to present it.

Meeting minutes should include:

- Date of the meeting
- Time the meeting was called to order
- Names of the meeting participants and absentees
- Corrections and amendments to previous meeting minutes
- Additions to the current agenda
- Whether a quorum is present
- Motions taken or rejected
- Voting-that there was a motion and second, and the outcome of the vote
- Actions taken or agreed to be taken
- Next steps
- Items to be held over
- New business
- Open discussion or public participation
- Next meeting date and time
- Time of adjournment

How you detail the discussions during a board meeting is as important as making sure to include all of the information in the bullets shown above. For each agenda item, write a short statement of each action taken by the board, along with a brief explanation of the rationale for their decision. If there are extensive arguments, write a succinct summary of the major arguments.

Record discussions objectively, avoiding inflammatory remarks and personal observations. A good way to do this is by avoiding adjectives and adverbs whenever possible. Check your language to be sure that it is clear, unambiguous, and complete.

As noted earlier, minutes are an official and legal record of the board meeting. In a legal arena, meeting minutes are presumed to be correct and can be used as legal evidence of the facts they report. Document board discussions to accurately reflect the actions and intentions of the board directors. Boards have legal liability, so keep information basic and language simple to avoid any legal complications that place the organization at a disadvantage in any legal proceedings. Use names only when recording motions and seconds.

After the meeting, you will want to write the formal record when everything is still fresh in your mind, so prepare the record as soon after the meeting as you possibly can.

Step 3: Writing the Official Record of Board Meeting Minutes

Review the agenda to gain the full scope of the meeting. Add notes for clarification. Review actions, motions, votes, and decisions for clarity. Edit the record so that the minutes are succinct, clear, and easy to read.

It's better to attach meeting handouts and documents that were referred to during the meeting to the final copy, rather than summarizing the contents in the minutes.

Step 4: Signing, Filing, and Sharing Minutes

Once your meeting minutes are fully written, you are responsible for making them official by having the board secretary sign them. Your organization may also require the president's signature.

Follow your organization's by-laws and protocols for storing minutes. It's a good idea to have back-up copies either in print, a hard drive, or (best case) a board portal.

The secretary also has the responsibility for sharing minutes. Make sure the president has approved the minutes before sharing in print or online.

Helpful Tips for Taking Board Meeting Minutes

- Use a template
- Check off attendees as they arrive
- Do introductions or circulate an attendance list
- Record motions, actions, and decisions as they occur
- Ask for clarification as necessary
- Write clear, brief notes-not full sentences or verbatim wording
- Maintain the same verb tense

Common Mistakes in Taking Board Meeting Minutes

- Failure to document a quorum
- Ambiguous description of board actions
- Including information that could harm the board in a legal sense
- Lengthy delays in providing minutes after a meeting
- Delays in approving minutes from past meetings-missing mistakes
- Failing to file and manage documents
- Failing to get documents signed so they serve as an official and legal record

Always be mindful that the purpose of taking meeting minutes is to reflect the true intentions of the board and that they are an official and legal record. Given the breadth of detail and complexity of process associated with proper documentation of meeting minutes, many organizations find using a tool, such as board portal software, helps make this work easier and more efficient, and can ultimately elevates organizational performance. As serious as the job is, the task of taking and preparing minutes is a rewarding and edifying experience.

Taking Meeting Minutes Median Hourly Rate by Job

More Charts ▼

Min Max

Medical Staff Coordinator

196 profiles

\$21.09

\$15

\$29

Executive Secretary

136 profiles

\$21.01

\$14

\$29

Executive Assistant to CEO

115 profiles

\$21.58

\$14

\$34

Get a personalized salary report!

Location:

Fort Wayne, Indiana

Years in Field/Career:

Get your salary report »

United States (change)

City Clerk

67 profiles

\$16.35

\$12

\$27

Deputy Clerk

43 profiles

\$17.12

\$11

\$25

Administrative Assistant

1/31/2019

42 profiles

\$17.88

\$13

\$24

Executive Assistant

24 profiles

\$19.88

\$14

\$29

Currency: USD Updated: 26 Jan 2019 Individuals Reporting: 766 View Table

Proposed New Hours for Town Hall

Monday	9:00-5:00
Tuesday	12:00-6:00
Wednesday	9:00-5:00
Thursday	9:00-5:00
Friday	9:00-5:00

This will give resident 1 late night to make it into the Town Hall if needed. This will also give the Clerk-Treasurer 1 hour to work before doors are unlocked.

Proposed Hours for Utility Clerk

Tuesday	12:00-5:00
Thursday	12:00-5:00
Friday	12:00-5:00

Total: 15 Hours

LEASE AGREEMENT

*Proposed
lease by
Black Coal
Race*

This agreement entered into by and between the Lynnville Town Council, hereinafter referred to as "town council", and The IN IL KY Enduro Riders Association, hereinafter referred to as "club". In consideration for the mutual covenants and obligations contained herein, the parties agree as follows:

The town council agrees to be responsible for the following:

- 1) The town council agrees to let the club use Lynnville Park for motorcycle race(s) on the following date(s):

- 2) Club shall be responsible for securing permission from other park lessees to use their property.
- 3) That the total rent to be paid shall be the sum of \$1,000.00 per race.
- 4) The club shall use the tan building for their race.

The IN IL KY Enduro Riders Association Motorcycle Club agrees to be responsible for the following activities at the park in order to keep the park in good condition.

- 1) Provide Town Council with a map of the race course(s) prior to the race.
- 2) Provide Town Council with a copy of their Insurance Certificate prior to the race.
- 3) Shall not race thru any campsite without Town Council approval
- 4) Shall not race alongside park roads without Town Council approval
- 5) Shall do all they can to control pit riding. Pit riding shall be at a slow speed and shall not be shifting gears.
- 6) Shall assist the park in reminding / enforcing the quiet time hours after 10pm.
- 7) Sweep and mop the buildings that are used when the event is over. Clean the kitchen facilities (Shriners are presumed to be responsible for cleaning this area.)
- 8) Monitor and clean bathrooms as needed on race day, both in the main building and in the community bath/shower building. Do a final cleaning after the race.
- 9) Repair all road crossing, start area and pit area. Due to the possibility of muddy conditions and inclement weather, this repair is to be accomplished within 30 days of the race.
- 10) Pick up trash in the park area that is used.

11) Remove all ribboning and arrows and any support posts inserted in the ground for the purpose of ribbon support.

This use agreement is accepted and agreed to by both parties.

IN IL KY Enduro Riders Association Rep.

Town Council member

State Revolving Fund Loan Program

an Indiana Finance Authority Environmental Program

100 North Senate Avenue, Room 1275

Indianapolis, Indiana 46204

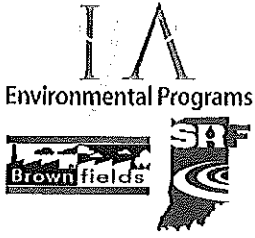
www.srf.in.gov

Matthew D. Martin

SRF Finance Manager

(317) 234-1278

mmartin@ifa.in.gov



December 10, 2018

Clerk-Treasurer
Town of Lynnville
P.O. Box 99
Lynnville, IN 47619

*2/4/19
Payoff for 2/19/19
Princ. \$309,719.00
Interest 1205.84
Total Payoff \$310,924.84
of 2/19/19*

LYNNVILLE PAYMENT(S) DUE: JANUARY 1, 2019

This is your notification of payment(s) due January 1, 2019 per your signed Financial Assistance Agreement(s) with the Indiana Finance Authority.

Please see the summary below for your total payment due:

Account Number	Principal	Interest	Total Due
WW06478701	\$30,000.00	\$9,919.79	\$39,919.79
	\$30,000.00	\$9,919.79	

Total Amount Due: \$39,919.79

If these loans are under a Paying Agent Agreement and you've been making monthly deposits to your principal and interest account through the services of Bank of New York, then you may disregard this notice. However, it is your responsibility to confirm that your account is current and that all monthly deposits have been made. If these loans are not under a Paying Agent Agreement, then please remit the requested amount per the directions below:

Wire Transfer :

THE BANK OF NEW YORK
ABA 021 000 018
FOR FINAL CREDIT: IMMS #6100268400
ACCOUNT NAME: IN SRF - Lynnville
ATTN: DERICK RUSH

ACH Instructions :

THE BANK OF NEW YORK
ABA 021 000 018
FOR CREDIT TO CAS: 8900626003
REF: IN SRF / Lynnville

US Mail or other delivery service:

THE BANK OF NEW YORK TRUST COMPANY, N.A.
ATTN: DERICK RUSH
300 NORTH MERIDIAN STREET, SUITE 910
INDIANAPOLIS, IN 46204

Make Checks Payable to :

THE BANK OF NEW YORK MELLON
TRUST COMPANY, N.A.

****MAILED PAYMENTS SHOULD BE RECEIVED BY BNY MELLON 3 BUSINESS DAYS PRIOR TO DUE DATE****

If you should have any questions or need additional information on your loan or this notice, please feel free to contact Matt Martin at 317-234-1278.

Sincerely,

Matt Martin
SRF Finance Manager

The Notice of Complaint Public Nuisance

Enclosed is a copy of a Complaint of Public Nuisance filed against you with the LYNNVILLE Town Council. You may attend a meeting at the LYNNVILLE Town council to respond to the complaint.

That time date and place at the meeting is as follows:

Time: 6:00pm

Date: ~~February 19, 2019~~ *March 5, 2019*

Place: Town Hall, 207 Main St.

Lynnville, IN 47619

This notice is given pursuant of Section 1a. of Ordinance # 2018-6 entitled "An Ordinance Regulating Public Nuisances in the Town of LYNNVILLE, Indiana".

Dated: February 15, 2019


Eric Erwin

THIS FORM MUST BE FILLED IN PERSON OR NOTARIZED
WE DO NOT ACCEPT ANONYMOUS COMPLAINTS.

Lynnville Town Council
Complaint of Public Nuisance

Date: 2-4-19
Name: ERIC EDWIN
Address: 317 E. 3RD ST
LYNNVILLE IN 47619
E-Mail Address: ERIC.EDWIN@967@gmail.com

Phone Number 812-549-9312

Owner of Property: _____
Address of Property: Lot # 48
Rabbit & Violet Ln.
LYNNVILLE IN
Complaint: LYNNVILLE PARK

COUCH ON GROUND. WHOSE TRASH PILE IS
TRASH CO. WILL NOT TAKE IT.

By filing this complaint I agree to cooperate and assist the Town of Lynnville in all investigations and in any pursuit and enforcement actions taken upon this complaint, including but not limited to attending and testifying at all public meetings or court hearings resulting from the filing of this complaint. I understand that failure to assist or cooperate may be grounds for the administrative dismissal of this complaint. (Dates and times of public hearings and court hearings will be supplied by the Clerk/Treasurer).

I affirm that I am not filing this complaint as the result of any personal animosity, anger or for a vindictive purpose against the owner of the property against which the complaint is filed. I understand that if it is discovered that I have violated this requirement the Town of Lynnville reserves the right to administratively dismiss this complaint and to seek to recover from me, all costs and expenses incurred by the Town of Lynnville in pursuit of this complaint.

ERIC D. EDWIN
(Print Name)

[Signature]
(Signature)

[Signature]
Clerk-Treasurer

If the Clerk-Treasurer does not witness signature this complaint form will have to be notarized

State of Indiana)
) SS:
County of Warrick)

Before me, the undersigned, a Notary Public in and for said County and State, personally appeared the within named _____ who acknowledged the execution of the foregoing instrument to be their voluntary act and deed.

Witness my Hand and Notarial seal this _____ day of _____, 20____

My Commission expires: _____

(Signature of Notary Public)

(Printed Name of Notary Public)

(County of Residence of Notary)

Received by Water Operator: Date: _____ Initial: _____

The Notice of Complaint Public Nuisance

Enclosed is a copy of a Complaint of Public Nuisance filed against you with the LYNNVILLE Town Council. You may attend a meeting at the LYNNVILLE Town council to respond to the complaint.

That time date and place at the meeting is as follows:

Time: 6:00pm

Date: ~~February 19, 2019~~ *March 5, 2019*

Place: Town Hall, 207 Main St.

Lynnville, IN 47619

This notice is given pursuant of Section 1a. of Ordinance # 2018-6 entitled "An Ordinance Regulating Public Nuisances in the Town of LYNNVILLE, Indiana".

Dated: February 15, 2019



Eric Erwin

THIS FORM MUST BE FILLED IN PERSON OR NOTARIZED
WE DO NOT ACCEPT ANONYMOUS COMPLAINTS.

Lynnville Town Council
Complaint of Public Nuisance

Date: 1-28-19
Name: Kendra Bell
Address: 324 Elm Street
Lynnville, IN 47619
E-Mail Address: lynnville46@yahoo.com

Phone Number 812 629-7159

Owner of Property:
Address of Property: 322 Elm Street
Lynnville, IN 47619

Complaint: Trash in yard 10 or more on side, trash in front yard, furniture in driveway, dogs out, not on a leash they just run wild, its not good for my property value at all, always fighting in front yard.

By filing this complaint I agree to cooperate and assist the Town of Lynnville in all investigations and in any pursuit and enforcement actions taken upon this complaint, including but not limited to attending and testifying at all public meetings or court hearings resulting from the filing of this complaint. I understand that failure to assist or cooperate may be grounds for the administrative dismissal of this complaint. (Dates and times of public hearings and court hearings will be supplied by the Clerk/Treasurer).

I affirm that I am not filing this complaint as the result of any personal animosity, anger or for a vindictive purpose against the owner of the property against which the complaint is filed. I understand that if it is discovered that I have violated this requirement the Town of Lynnville reserves the right to administratively dismiss this complaint and to seek to recover from me, all costs and expenses incurred by the Town of Lynnville in pursuit of this complaint.

Kendra Bell
(Print Name)

[Signature]
Clerk-Treasurer

Kendra A. Bell
(Signature)

If the Clerk-Treasurer does not witness signature this complaint form will have to be notarized

State of Indiana)
) SS:
County of Warrick)

Before me, the undersigned, a Notary Public in and for said County and State, personally appeared the within named _____ who acknowledged the execution of the foregoing instrument to be their voluntary act and deed.

Witness my Hand and Notarial seal this _____ day of _____, 20____

My Commission expires: _____

(Signature of Notary Public)

(Printed Name of Notary Public)

(County of Residence of Notary)

Received by Water Operator: Date: _____ Initial: _____









Fw: Floors

From: londyn4@frontier.com (londyn4@frontier.com)

To: townoflynnville@frontier.com

Date: Tuesday, February 5, 2019, 6:00 PM CST

Sent from Yahoo Mail on Android

----- Forwarded Message -----

From: "Anthony Wilson" <SuretechCleaning@hotmail.com>

To: "londyn4@frontier.com" <londyn4@frontier.com>

Sent: Sun, Feb 3, 2019 at 4:40 PM

Subject: Floors

Hi Doris,

I have the prices for the floor work. If the costs are approved I can give you a work order for each building. I would like to do the Town Hall and Firehouse on the same day. I can give a lower price by doing them on the same day otherwise the price on each separately wouldn't cover the cost of the labor and supplies for stripping and refinishing the floors. I will need to do the work on a Saturday or Sunday so I will have more help available. Saturday would work better for me than Sunday if possible. The first weekend I have available is February 23 and 24 and can do the Community Center the first or second weekend in March. Thank You.

Town Hall - Strip and refinish vinyl tile (all rooms)	\$210.00
Firehouse - Strip and refinish vinyl tile (all rooms)	\$320.00
Community Center - Strip and refinish vinyl tile (all rooms)	\$1,460.00
Firehouse - Clean carpet	\$70.00

*Pa Anthony Wilson
812-760-4988*

ORDINANCE NO. 2019- 2

AN ORDINANCE TO AMEND ORDINANCE NO. 2019-1. AN ORDINANCE ESTABLISHING SALARIES FOR CERTAIN TOWN OFFICIALS AND EMPLOYEES OF THE TOWN OF LYNNVILLE FOR THE YEAR 2019

WHEREAS, The Town Council of the Town of Lynnville, Indiana, has determined there was an error in the compensation shown in Section 1 of Ordinance No. 2019-1 related to the compensation to be paid to the Clerk-Treasurer, and

WHEREAS, The Town Council has determined that Ordinance No. 2019 should be amended to show the correct amount of compensation to be paid to the Clerk-Treasurer,

NOW BE IT ORDAINED, BY THE TOWN COUNCIL OF THE TOWN OF LYNNVILLE, INDIANA, AS FOLLOWS:

SECTION I

That Section 1 of Ordinance No.2019-1 is hereby amended, in pertinent part, to read as follows

SECTION 1

That the following compensation shall be paid from revenues received for the operation of the Town of Lynnville to be deposited into the General Fund,

Clerk-Treasurer \$1,314.84 per month

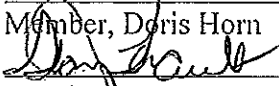
SECTION II

Any and all ordinances or parts of ordinances in conflict herewith are hereby repealed insofar as the conflicting portions thereof are concerned.

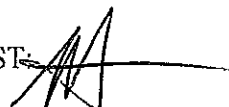
Passed and adopted by the Town Council of the Town of Lynnville, Indiana, this 5th day of February, 2019.



President, Eric Erwin

Member, Doris Horn


Member, Stacy Tevault

ATTEST: 

Lauri Stockus

ORDINANCE NO. 2019-1
AN ORDINANCE ESTABLISHING SALARIES
FOR CERTAIN TOWN OFFICIALS AND EMPLOYEES
OF THE TOWN OF LYNNVILLE
FOR THE YEAR 2019

WHEREAS, pursuant to the provisions of IC 36-1-2-15, the compensation of all Town Officials and Employees may be fixed by the Town, and

WHEREAS, the Town of Lynnville operates and maintains a Waterworks and Sewage system and a Park, the Offices of the Town perform functions for said Waterworks and Sewer System,, and the municipally owned Park.

WHEREAS, UC 8-1, 5-3-3-3 provides that the Town Council may control municipally owned Utilities, and the municipally owned Park,

WHEREAS, the members of the Board of Trustees of the Town of Lynnville, Warrick, Indiana, and its Clerk-Treasurer do perform services which are connected with the operation of Municipal Utilities and the Municipal Park,

The following Salaries shall be paid the Town Council and Town Employees,

NOW BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF LYNNVILLE, INDIANA:

SECTION 1

That the following compensation shall be paid from revenues received for the operation of the Town of Lynnville to be deposited into the General Fund,

Town Board Members

President	\$2034.25 per annum or \$1017.13 per six Months, or \$508.57 quarterly or \$169.52 Per month.
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Each Member	\$2034.25 per annum, or \$1017.13 per six Months, or \$508.57 quarterly or \$169.52 Per month.
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Clerk-Treasurer	^{1314.84} \$1264.84 per month
	\$15,778.08 per annum
Town Marshall	\$500.00 per month
	\$6000.00 per annum
Town Attorney	\$500.00 per month (4 months)
	\$2000.00 per annum

15,778.08 ÷ 12 = 1314.84

The amount to be paid to extra help shall be determined by the Board of Trustees based on the type of services rendered.

SECTION II

That the following compensation shall be paid from the revenue derived from the operation of the Lynnville Water Department , to the following individuals who perform services in the operation of said Municipally owned Utility for the year 2019,

Each Water Board Member

(Performed by Town Board Trustees)

Town Board Member	\$2034.25 per annum or \$1017.13 per six Months or \$508.57 per quarter or \$169.52 per month,
Clerk-Treasurer	\$936.27 per month \$11,235.24 per annum
Town Attorney	\$500.00 per month (4 months) \$2000.00 per annum

The amount to be paid for Water billing and to extra help shall be determined by the Town Council based on services rendered.

SECTION III

That the following compensation shall be paid from the revenue derived from the operation of the Lynnville Sewage Department, to the following individuals who perform services in the

operation of said Municipal owned Utility for the year 2019.

Each Sewer Board Member

(Performed by Town Board Trustees)

Each Member	\$2034.25 per annum or \$1017.13 per six Months or \$508.57 quarterly or \$169.52 Per month
Clerk-Treasurer	\$936.27 per month \$11,235.24 per annum
Town Attorney	\$500.00 per month (4 months) \$2000.00 per annum

The amount to be paid to sewer billers and extra help shall be determined by the Town Council based on the type of services rendered.

That the following compensation shall be paid from the revenue derived from the operation of the Lynnville Water Department and the Lynnville Sewage Department, half from each department, to the Utility Clerk who performs services in the operation of said Municipal owned Utility for the year 2019 in the amount of \$9.33 per hour.

SECTION IV

That the following compensation shall be paid from the revenue derived from the operation of the Lynnville Park Department to the following individuals who perform Services in the operation of said Municipal owned Park for the year 2019.

Each Park Board Member:

Performed by the Town Board of Trustees

Each Member	\$950.00 per annum
Clerk-Treasurer	\$1100.00 per annum
Town Attorney	\$167.00 per month \$2004.00 per annum

Park Maintenance \$11.33 per hour

Head Gatekeeper \$12.36 per hour

The amount to be paid to extra help shall be determined by the Town Council according to the type of service rendered.

SECTION V

Therefore, Hourly workers shall be paid the 15th and 30th or 31st of each month and Salaried Employees shall be paid the last working day of the month or bi-monthly on the same dates as the hourly workers. Hourly workers shall turn in their hours and documentation of the hours worked two days before the 15th and two days before the 30th or 31st of each payday. Salaried workers shall turn in their claims and documentation 2 days prior to each payday. Employees who do not turn in the necessary documentation of their pay on said date shall not be paid until the next payroll date.

This Ordinance upon passage by the Town Council shall be retro-active to the first of the year of 2019.

Any and all Ordinances or parts of ordinances in conflict herewith are repealed insofar as the conflicting portions are concerned.

Passed and Adopted by the Town Council (Board of Trustees) of the Town of Lynnville, Indiana, the 18th day of December, 2018.

Doris Horn

President

[Signature]

Member

[Signature]

Member

ATTEST:

[Signature], Clerk-Treasurer